



Cropwell Butler Parish Council

Parish Clerk- Mrs Sarah Marsland
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Cropwell Butler Parish Council Minutes of the Ordinary Parish Council Meeting

Tuesday 12th February 2019 at 7.30 pm

Present: Cllrs C Davenport, J Lenthall, J Cowburn, B Day, I Smith, B Chettle
Apologies: Cllr G Moore, Cllr A Cockayne
In Attendance: S Marsland (Parish Clerk), Cllr N Clarke (NCC)

- 19/02/1 **To Receive and Approve Apologies for Absence**
Apologies were received and recorded
- 19/02/2 **To Receive Declarations of Interest**
Cllr Cowburn cannot sign cheques as he is on the Sheldon Field Committee, and Cllr Smith cannot sign cheques at this meeting as she is on the Village Hall Committee
- 19/02/3 **Parishioners' Question Time**
No parishioners attended the February meeting
- 19/02/4 **Minutes of previous meeting from date 14th January 2019**
Due to a technical issue, the minutes are pending and will be sent out via email to all Cllrs for their approval. These will be approved by Cllr Davenport and seconded by Cllr Lenthall
As agreed unanimously minutes from the previous meeting that are approved will be available to see via the website and on notice boards within two days of the Parish Council meeting, these approved minutes will then go into the village newsletter.
- 19/02/5 **Finance**

a) To authorise payments made since last meeting and payments pending

lardy - Clerk's Invoice	}
1 Field – Annual Discretionary Grant)
Hall Rent)
ass & Windows Ltd	†
Hall – Annual Discretionary Grant)
1 Field – JSB Pond Liner	}
1 Field – JSB Bench for Sheldon Field)
Green Bin	

b) Income to date since last statement

£0

c) Financial Statement

i) Account	£15,775.71
ii) is Reserve	£11,002.00

Payments approved for payment by Cllr Day, seconded by Cllr Chettle
 Cllrs unanimously agreed for vouchers to be bought for the Village Hall Garden project, as the John Samworth Legacy needs to spent before the financial year end, plants will be purchased as and when required during the different seasons.

19/02/6 **Report from a representative of the Parish Council on the Village Hall Committee**
 Village Hall minutes recorded separately

19/02/7 **Correspondence for Action/Received**
 Thursday 17th January, Cllrs visited the cemetery to look at what work is required to tidy this area up, this would include trees, hedges, ivy to be cut back and replanting and tidying up of the bed outside the cemetery. Quotes would need to be collated to look at the overall cost and advice on when this can be completed.
 Cllr Lenthall to contact B Cooper and the parish clerk to contact Streetwise for quotes and Tom Petit for advice and approval of tree works

19/02/8 **Planning Part Two**
 Neil Clarke confirmed that the inspectors have received a letter with a summary to be published imminently.

19/02/9 **Cropwell Butler Website**
 Parish Clerk in regular contact with Dot Five Nine, all updates completed regularly.
 Agreed to ask for all out of date WI information to be removed, and current information to be updated when received. Cllr Day will ask the WI for up to date information, Cllr Cowburn to see if any information for Sheldon Field needs adding to the website and Cllr Smith to ask the Village Hall for any up to date information that they may like adding to the website too.

19/02/10 **Playground Report**
 Cllr B Day confirmed the park equipment is in good condition and overall clean and tidy.
 New signs for the playground have been ordered confirming that no dogs are allowed, with the exception of service dogs – signs not received yet, Parish Clerk to follow this up

19/02/11 **Planning Applications (Plus any to hand)**

19/00065/Ful	Mrs Naomi Tweedle16 Henson Close Upper Saxondale – single storey ground floor extension	No Objection
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19/02/12 **John Samworth Legacy**

- a) Spreadsheet to be updated on all costs relating to the John Samworth Legacy for Sheldon Field – to be passed to Jim Besson and Cllr Cowburn
- b) Remaining balance of the Village Hall Garden project will be spent on vouchers that means plants can be purchased when required during the different planting seasons
- c) Methodist Chapel – all money has now been spent
- d) The remaining balance for the Parish Council will go towards the cemetery tree/landscape work and potentially a neighbourhood plan
- e) Any VAT that is claimed 2nd time around on the JSB spend will go towards the cemetery project

19/02/13

Supporting Local Communities

- a) To contact Cllr Neil Clarke to ask for a contribution from NCC towards the bank outside the cemetery – Parish Clerk to email Cllr Clarke for a donation of £350

19/02/14

Traffic, Highways & Footpaths

- a) Cllr Neil Clarke was asked why the resurfacing of Back Lane was not completed even though marked as such, and pot holes remain, Cllr Clarke confirmed that these were not going to be filled as ViaEM considered these were not bad enough for repair at this time, we believe that these are significant potholes and they will be reported separately
- b) The Posts – the road is in a poor state due to ongoing building work, Cllr N Clarke will contact ViaEM to find out if the road is un-adopted, as this will determine who will have to repair this once building work has been completed
- c) No1 footpath off Radcliffe Road has been diverted, Cllr Clarke to enquire with NCC footpaths officer regarding this footpath to check if this reroute is acceptable
- d) Overhanging trees on Back Lane are not acceptable for people on foot or in cars as these are now overhanging onto the road itself – Cllr Clarke to contact NCC/Via to arrange for them to contact the owner of the hedge/paddock to advise that these need cutting back as they are overhanging on to a public highway
- e) Cllr Davenport has asked Cllr Clarke to establish if the gripps can be put on to both Radcliffe Road and Hardigate to help the rainwater drain off effectively, as we understood that this work had been agreed
- f) Cllr Chettle asked for an update on the trees for Poors Close, where they need to be planted and spacing. Parish Clerk to contact Streetwise for an update on the trees and Cllr Cowburn to speak with Cllr Cockayne about any other tree schemes
- g)

19/02/15

No correspondence to be passed around councillors

19/02/16

Councillor's Reports/Any Other Business

- a) Cllr N Clarke informed that the banks at the bridleway at the Fosse are too high, NCC proposed that the banks of soil be extinguished from the public bridleway, on the condition that Samworth Farms maintains a 3 meter wide clear section – no objections from the Cllrs
- b) Parish Clerk to obtain to the contract for the village maintenance as this will be renewed January 2020 and will need to go out to tender
- c) Parish Clerk to send out allotment letters, with any spare allotments being re advertised in the Newsletter, notice boards, website and facebook
- d) Bus Service 822 is to be discontinued, Cllr Clarke confirmed more conversations are happening to find a solution to keep some sort of transport available

Date of Next Meeting

Monday 11th March 2019

19/02/17

Meeting closed at 10pm